

**Village of Annawan  
Regular Board Meeting  
July 14, 2015**

**Attendance**

Mayor Smith called the meeting to order with Barnes, Ashley, and Heitzler present.

**New Board Members**

Doreen Miller and Kim Goodley were sworn in and welcomed as new trustees. Each will serve a 2-yr unexpired term of office.

**Also Present**

Also present at the meeting were Carolyn Miller, Michelle Thurston, Ryan Carlson, and Albert Hulting.

**Month's Minutes**

Barnes, seconded by Heitzler, made a motion to approve the minutes of the previous meeting. Motion carried.

**Treasurer's Report**

After discussion of bills, Heitzler, seconded by Barnes, made a motion to pay the monthly bills. Motion carried. The balance in the General Fund on June 30, 2015 was \$176/979.91.

**Police Report**

Chief Elliott gave the police report showing 22 warning and 6 citations since the last meeting. The Dept received a compliment from the IL Law Enforcement Training and Standards Board in regards to the proper work being submitted and kept up to date. Chief Elliott and Office Whipple attended 32 hours of training during the month of June. The Dept assisted the Annawan Fire/Rescue, Atkinson P.D., Henry County Sherriff's Dept and the IL State Police. A liquor ordinance concerning closing hours has been violated. If the ordinance is violated the village could be held liable. Chief will talk to the owner.

**Resolution 62**

Barnes, seconded by Heitzler, made a motion to adopt Resolution 62 (Authorizing the Execution of a Law Enforcement Mutual Aid Agreement and the Existence and Formation of the IL Law Enforcement Alarm System by Intergovernmental Cooperation). Motion carried. This allows the Chief of Police to sign, execute and deliver the agreement and thereby agree with other public agencies of the State of IL to come to each other's aid in times of emergency. There is no cost to the village.

**Tax Rebate to Navy/Gold**

Tabled to the August meeting

**Bids for Roofing Water Shed/Garage**

Bids were received from Dave VanDeVoorde (\$2100) and Longville Construction (\$2100) for roofing the water shed. Ashley, seconded by Barnes, made a motion to hire Dave VanDeVoorde. Motion carried. The deciding bid was let even though there was a tie because the garage also needs a new roof. VanDeVoorde's bid was lower for that project. The bid on the garage was tabled to the August meeting.

**Request for TIF Funds**

Albert Hulting, on behalf of the Annawan Fire Department, spoke to board members about the new roof for their building. They now have decided on a contractor and have a price. The dept will fill out a TIF request and bring it to the next meeting. It was agreed that if funds are available the board wants to rebate the fire dept 100%. No formal motion was made. The details need to be worked out.

**VFW Request**

Ryan Carlson talked to board members about whether or not there was going to be a new flagpole installed in front of the new community center. They offered to supply the flag. No decision has been made about the flagpole. There are many bills to be paid first. The thinking was that a flag inside the building would be sufficient because there are already two flagpoles in Howes Park, one at the entrance and one at the concession stand. If anything changes the VFW will be notified. The board appreciates the offer of the new flag. Carlson also asked about having a key for the new building. In the past the VFW has had a key. The key policy for the new community center will not allow that. They will be given a key to the part of the building where their meeting will be held. That key will need to be returned in 24 hours. Village employees will also lock the building after the meetings.

**Organization Request**

Michelle Thurston was present at the meeting for the Fairview Church ladies to ask that they be given a key for their use for the year. They prepare food for the Kiwanis meetings. Doing this service requires going in and out of the building several times during the day to for set up and food delivery by Church ladies. This is over and above having the building open for the meeting itself. Lauren explained that she would give the key to the Church Ladies and they would sign a key policy contract. From the time the key is handed out to the time the key is returned the person signing the contract is liable for any damage to the building or contents. No one gets a key for the year.

Organizations sign once and then not again unless the policy changes.

**Key Policy for New Building**

There were several objections and suggestions for the key policy. Residents and organizations are asked to keep in mind that this is a work in progress and the policy may be subject to change.

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July 14, 2015 (cont.)**

**MFT Update**

Sealcoating by Henry County was expected to be done in August. They have already been to Annawan to do the sealcoating, but we weren't aware of it so couldn't be prepared like we needed to be. The Village attorney has sent a letter to the owner of property on Second Street that requested a date for property to be moved from the village easement by July 25<sup>th</sup>. The parking area was to be seal coated. Goodley, seconded by Barnes, made a motion to change from seal coating and rock to asphalt if within 15% cost increase in the change. Motion carried. This gives Mayor Smith the authorization to contact MSA Professionals and make a decision without having a special meeting. Some of the money will have to be taken out of the general fund. Kennard Franks and Don Sierens are reimbursing the village for the cost of asphaltting their alley. Brett and Stephanie Paxton are reimbursing the village for asphaltting done on their property.

**Community Center Update**

The rates and refundable deposit have not changed. Lauren Dynes is the person to contact for renting the facility. Her number is 935-6264. She will have a contract to sign, policy and rental rules, cleaning rules checklist, key policy contract, and a no-alcohol contract. (Residents now have to buy a dram policy in order to serve or consume liquor at an event) The police dept will make sure that everyone is out of the building by midnight.

**Fall into Annawan**

Lauren Dynes will be in charge of the event to be held on September 26<sup>th</sup>. Barnes, seconded by Ashley, made a motion to authorize a budget of \$3500. Motion carried. Dynes will try to get community sponsors to offset the village cost. The money will come from the Tourism Fund. Dynes has been working on activities for that day.

**Ordinance 363**

Barnes, seconded by Miller, made a motion to adopt Ordinance 363 (Prevailing Wage of Wages). Motion carried.  
(Barnes-aye; Goodley-aye; Miller-ay; Ashley-nay)

**New Committees**

Mayor Smith appointed the following committees: Electronics/Web Page: Goodley, Chair, Ashley, Rico members; Finance/Budget/TIF: Barnes, Chair, Heitzler, Goodley, members; Garbage: Barnes, Chair, Heitzler, Ashley, members; Police: Heitzler, Chair, Rico, Ashley members; Street/Buildings/Parks: Rico, Chair, Goodley, Miller members; Water/Sewer: Heitzler, Chair, Miller, Barnes, members; Drainage/Storm Tile: Rico, Chair, Miller, Barnes, members. Committees are asked to meet before the next meeting to get a start on the budget for their committee for the 15-16 fiscal year. Mayor Smith asked to be invited to each meeting if possible. He also asked that no one expect monetary compensation at this time for committee meetings.

**Tree Removal on Village Easement**

Kelly Ashley agreed to check on any tree complaint phoned in to the Village Office. Village residents should be aware that the tree will be removed, if necessary, at the village's cost. (Dead tree, safety issue, etc.) No tree trimming will be paid for by the village.

**E-Recycling**

E-Recycling is scheduled September 12, 2015 at the downtown park, starting at 9:00 am.

**Adjourn to Executive Session**

Heitzler, seconded by Barnes, made a motion to adjourn to executive session. Motion carried.

**After Executive Session**

In August of 2012 the full-time employees were given a raise with the understanding that they would be required to work 45 hours per week before turning in any overtime. President Obama is thinking about making it a law for employees to be paid time and a half for any work over 40 hours. Mayor Smith asked board members to be thinking about whether or not the 45 hours per week needs to be changed. No formal action was taken.

Board members decided on what pay Lauren Dynes would receive as event coordinator for the village. She will be paid \$10 for any event scheduled and held. She has also agreed to check on the condition of the building after an event and clean the building. She will be paid \$75/ month for that responsibility.

**Adjournment**

Heitzler, seconded by Barnes, made a motion to adjourn. Motion carried.

Julie DeSplinter  
Village Clerk