

**Village of Annawan
Regular Board Meeting
November 10, 2015**

Attendance

Mayor Smith called the meeting to order with Rico, Ashley, and Miller present. Also present at the meeting were Lauren Dynes, Carolyn Miller, and Chris Fronk.

Previous Month's Minutes

Rico, seconded by Ashley, made a motion to approve the minutes of the previous meeting after amending to show that Lauren Dynes was also present at the October meeting. Motion carried.

Treasurer's Report

After discussion of bills, Rico, seconded by Miller, made a motion to pay the monthly bills. Motion carried. The balance in the General Fund on October 30, 2015 was \$229,609.00.

Police Report

Chief Elliott gave the police report showing 20 traffic warnings and 4 citations since his last report and a \$50 fine for Village Ordinance Violation (Animal Running at Large). Mayor Smith had positive feedback from the village and commended Chief Elliott and Office Jamie Whipple for interaction with children during Trick or Treat. The police dept received a \$50 anonymous donation with stipulation that the money is to be used for children's functions. Assisted by the Annawan police dept were the Annawan/Alba Fire /Rescue, Atkinson PD, Henry Co Sheriff's Dept, and the IL State Police.

2014-2015 Audit

Teresa Welch, of Blucker, Kneer and Associates was present at the meeting to report on the audit. Reports showed a clean audit with the recommendation again of consideration of implementing a policy for cross-training of employees. Currently if one of the key Village employees (treasurer, clerk, water/sewer supervisor) were to become unable to do their jobs, there is no other employee with knowledge or training to complete necessary Village businesses in their absence. Lauren Dynes was hired to learn the accounting program (and manage the Community Center) and Chris Fronk is taking water training classes at this time so the village is trying to follow the recommendations of the auditor.

Concerns of the village included the reason for the drop in sales tax revenue (no explanation given) and the need for carry-over of the DUI money received from the State of IL.

Resolution 63

Rico, seconded by Ashley, made a motion to adopt Resolution 63 (Establishing a Payment Schedule for the Village Share of Patriot Way Construction. Motion carried. \$20,000 has been sent to IDOT, \$40,000 will be sent in November of each year (2016-2013) and the balance will be paid in 2014 or sooner if possible. This will come from the TIF account.

Update on Old Community Center

Betcher Trucking is still scheduled for the demolition of the building. Mayor Smith told board members to be thinking what plans they will suggest for that area in the spring. Smith authorized paying MSA Professionals approximately \$2600 for the following: plans for parking on second street by the Corner Coop; plans for the east-west road south of the new C/C; C/C parking lot north of the building; and find any grants that may be available to the village to replace the old C/C property with public space.

Update on New Community Center

Things to be added: coat rack, signs to remind residents that there is no parking allowed on the sidewalk, fitness equipment, etc. Smith told board members there is an opportunity to buy equipment from a gym in Kewanee at a reasonable rate, but so far only \$7000 has been promised (\$4500 received) specifically for that purpose. (Money from doctors that graduated from AHS) The owner of the gym needs to know by December 1st how much of approximately \$36,000 of equipment the village would like to buy. Smith posed several options: buy used or old equipment, wait for the money needed before proceeding, and consider other expenses for that room: door key, flooring, salary for cleaning the equipment daily. Miller said that in her opinion at this time, the equipment would be the last thing to buy. The room needs to be fully ready (wiring, flooring, and key cards). Smith said that there might be a possibility of never getting enough money to buy equipment. Then none of the room preparations for a fitness room would be needed. It would be used as another meeting room. No decision was made. There is still a possibility of more donated money coming in by December 1st. Nothing has been done concerning the pilot lights being on at all times. As of now there is no other option available.

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Village Christmas Lighting Contest

Smith asked for volunteers to judge the contest. There were no volunteers. Miller said that she wondered if it was time for the village to no longer sponsor the contest. An organization in town might want to take it over. She wasn't against the lights, it just didn't seem feasible if no one volunteered to be the judge. Miller made a motion that the village no longer be the sponsor for the Christmas Lighting Contest or spend money on the prizes and make the contest open for any other organization in town to sponsor it. There was no second to the motion. After more discussion, Trustee Rico volunteered his family. The date will be set later.

Purchase of New Snow Plow

The members of the village board in January of 2015 had approved the purchase of a new snow plow. Smith gave the new board members the option of cancelling the purchase. They didn't object. The plow will be purchased from Quality Repair at an approximate cost of \$6300. It will be used on the newest pickup.

Christmas Bonuses for Village Employees

Ashley, seconded by Rico, made a motion to give a Christmas bonus of \$150 to full time employees and \$75 to part-time employees. Motion carried.

TIF Application

A TIF application was received from the Bob Norton Agency. No action was taken.

New Cell Phone Policy

Mayor Smith would prefer to use his personal cell phone and remain with his family's plan for mayoral and personal use rather than use the phone supplied by the village. That way he would only need one phone. Miller, seconded by Rico, made a motion to reimburse the mayor \$35 per month for his cell phone use for mayoral business. Motion carried. The village cell phone bill will remain the same. The minutes will be split 4 ways instead of 5 and there is an option for one more employee to have a phone on this plan.

Resolution 64

Miller, seconded by Rico, made a motion to adopt Resolution 64 (To Urge IL Leaders to Release Non-General Fund Revenues Payable to Local Governments. Motion carried. (Ashley voted no). The village has not received Motor Fuel Tax, Video Gaming, or Use Tax Stipends since July. The lack of a state budget is to blame. The resolution will be sent to the Governor, Comptroller, Senate President, Senate Minority Leader, and the IL Municipal League.

Tabled to Next Meeting

Update from OnGuard Security-Heitzler

Village Budget discussion

Other Notes

Chris Fronk received certification for successfully completing Drinking Water Class C and D course.

A plan from Steve's Nursery for landscaping at the new C/C has been received. Donations may now be given specifically for landscaping.

2015 Canal Ambush

The Ambush had receipts of \$6156.93 and expenses of \$3720.55 for a profit of \$2436.38 for the new Community Center. Thanks again to all volunteers.

Adjournment

There being no further business, Rico, seconded by Miller, made a motion to adjourn. Motion carried.

Julie DeSplinter
Village Clerk