

Village of Annawan
Board Meeting Minutes – January 12, 2016

The Annawan Village Board met at 6:30pm on Tuesday, January 12, 2016 at the Village Hall

Present:

Mayor Scott Smith

Trustees: John Rico, Kim Goodley, Kelly Ashley, Doreen Miller, Brent Heitzler

Clerk: Julie DeSplinter

CC Manager, Event Coordinator: Lauren Dynes

Also present: Carolyn Miller, Jon Blackert, Chris Fronk, Mr. and Mrs. Dan Swanson (Mr. Swanson is running for Representative in the 74th District due to the retirement of Representative Don Moffitt. He spoke briefly with board members about his position on veterans, education, and defense).

Board Motions:

- **To approve minutes of the previous meeting on December 8th and amended minutes of the meeting on December 29th, 2015 (Heitzler/Rico) Motion passed.** Miller suggested the amendment for the Dec 29th meeting: From “ To Mayor Smith’s knowledge we have already paid Chicago Street for the installation of whatever is decided upon” to “To Mayor Smith’s knowledge we **may** have already paid Chicago Street for the installation of whatever is decided upon”
- **To approve payment of monthly bills (Heitzler/Rico) Motion passed.** General Fund Balance 12/31/15- \$185,348.80.
- **To buy carpet tiles for the fitness room in the CC from Chicago Street Decorating for their bid of \$3700 unless Trustee Ashley can find a bid of \$3000 or lower by January 19th. (Miller/Heitzler) Motion passed.** We did not previously pay for installation of carpet in the CC. The new bid includes installation. Goodley suggested that it is never a good idea to have only one bid. Mayor Smith said that Flex Court had been given the opportunity to bid, but had never sent a quote.
- **To make sure the CC is protected by fire alarms according to IL code by approving a bid of \$3964.35 from On Guard Security with a monthly maintenance fee of \$26.95. (Goodley, Rico) Motion passed.** Geneseo Telephone Co will vote at their next meeting to install a free hotspot at the CC. It will not be on the same network as our security cameras. Cameras purchased for Howes Park Playground will now be installed on the light poles and security footage will be available from CC. The cameras have already been purchased. Heitzler will check with On Guard to see if they can provide signage for OnGuard Protection free of charge.
- **To accept a bid of \$1873 to rekey the CC from Key Builders so that each room has a separate key. (Miller) Motion failed.** Discussion-The bid is not complete because there may be a chance of needing less keys. Everyone saw a need for a separate lock for the utility room, but some board members didn’t see the need for each door to have its own separate lock. There is a bag of keys that need explaining as to their use so Goodley suggested that we ask Key Builders to come out and explain the key design to see if we got what was promised us in our contract. Smith said he would do so and report back to the board.
- **To approve budget of \$7000 for Fun Days 2016 (Heitzler, Goodley) Motion passed.** Jon Blackert was present at the meeting to find out if he could once again be hired for the fireworks for Fun Days. He was told that since Lauren Dynes would be in charge of Fun Day Events she would be making all decisions. Fun Day Books would also be added to her duties. An existing bank account for Fun Day Books is currently in someone else’s name and probably needs to be donated to the village and put under a village account, but no action was taken.
- **To adjourn meeting at 8:30 pm (Heitzler, Rico) Motion passed.**

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Police Report

Chief Elliott gave the police report showing police activity since the last meeting. The police report is on file in the village office. An agreement with Annawan and Alba Townships concerning our P.D. policing in their boundaries has been written, but nothing has been signed. Chief held an interview with a prospective part-timer, but no action has been taken. Ashley asked if the new laws that came into effect in January would cause a lot of problem. Elliott said that most of the laws have to do with administration. Any ticket written will result in an additional \$5, with the extra money going to the State of Illinois and designated for body cameras.

CC Update

The coat rack has been installed. Fitness room rules and regulations have to be drawn up.

Employee Request

Chris Fronk talked with board members about the possibility of getting a phone stipend from the village so that he would only need one phone. At this time he has to carry two phones 24/7. The board had given Mayor Smith that opportunity earlier. The cell phone bill for the village has not been changed. We are paying for 5 phones and a certain number of minutes, but only 4 phones are being used. If Fronk's request was granted only 3 phones would be used, but the monthly cell phone bill would stay the same. The board agreed that the electronics committee (Goodley, Ashley, and Rico) should look into a different cell phone policy and report back to the board. No action was taken.

Sewer Bond Payment

The sewer account cannot fully pay the interest and principal payment due January 23rd. \$40,000 will be transferred from the General Account to the Sewer Account.

Street Light on South Main

Even though there would be no charge to install the light, the village's utility bill would be higher each month. Board members didn't see a need for the extra light.

New Liquor License

The new owner of the Best Western Motel had come to the office to get a form for his liquor license, but hasn't returned it yet. His fee will be prorated for the license that will expire in April of 2016.

Reminder for February Meeting

Tif applications and spending for the 16-17 fiscal year will be discussed at the meeting.

Christmas Lighting Contest Winners

The winners were: Don and Darcy Earley, Tony and Juliet VanOpdorp, John and Andrea Davis, and Paxton's Corner Coop.

Howes Street

Miller questioned who maintains Howes Street. At this time it is a village street, maintained by the village.

Public Alert System for Village

Trustee Ashley brought up a public alert service. The service had come to mind due to the Holiday Garbage Pickup Schedule, which confused many residents. She had information from Call 'Em All, who would call each resident who signed up about a change in schedule, etc. Smith said that we had discussed this earlier, Mark Crosby has information from Softline Data, the school has this sort of service which is not always reliable, and our dream is to have a sign in the village for that purpose. However, a way to keep our residents informed is a definite need and a public sign is just not feasible at this time. Also, some people don't want those phone calls so registration for the service is mandatory. No action was taken.

Julie DeSplinter
Village Clerk