

Village of Annawan
Board Meeting Minutes – September 12, 2017

The Annawan Village Board met at 6:30 pm on Tuesday, September 12, 2017, in the Village Hall.

Present were:

Mayor: Tim Wise

Trustees: Audie Sturtewagen, Brent Heitzler, John Rico, Mitch Heisler

Village Clerk: Julie DeSplinter

Also present (for presentation): Steve Haring, Client Service Manager for MSA Professional Services

Previous Month's Minutes

Sturtewagen, seconded by Heisler, made a motion to approve the minutes of the previous meeting. Motion passed.

Monthly Bills

Sturtewagen, seconded by Rico, made a motion to pay the monthly bills. Motion passed. The balance in the General Fund on August 31, 2017 was \$165,595.52.

New Subdivision

Attorney Justin Raver presented board members with plans for a new subdivision in the village. Dewey Subdivision will be located on Route 78 near People's National Bank. Rico, seconded by Sturtewagen, made a motion to approve the subdivision. Motion passed. The subdivision will be for a new business. The attorney wasn't able to give names of owners or the type of business at this time. He assured board members that the village code would be followed throughout the process.

Presentation

Heidi McKibbon, Janet Nielson, Callie McKibbon, and Zoey Nielson were present at the meeting to present a check from Girl Scout Troop 8987, which is disbanding after putting hard work into community service from 2008-2015. This is the balance of their treasury. The check is earmarked for the Memorial Park Fund. Callie, Zoey, and the rest of the troop members completed their Bronze Award while contributing back to the Village of Annawan.

MSA Report

Steve Haring was present with findings and figures for the spring roadwork to be done in the village. All figures are estimates. Nothing has been decided at this time. He asked that board members make a decision about which roads and the extent of the restoration of those roads by January 1st so that the bidding process can begin and reports can be sent to the state. MSA will continue to work with the board on design and scope of a Memorial Park in the downtown park.

Police Report

Chief Elliott gave the police report showing 20 calls for service, 3 arrests, 357 Self-Initiated Activates, 53 Traffic Enforcement Activities, and 6 agency assists for the reporting period. The full report is in the village office for review.

Recreation Report

The report showed 3 paid and 4 free rentals of the CC since the last report. Upcoming event for September is: Fall Craft and Vendor Show. A Halloween String Art Class and Halloween Movie Night are scheduled in Oct. Hours for the Halloween Party have not been decided. The date will be October 31st. Fall Soccer has 68 kids participating. The Fitness Center has 105 active members with a mix of monthly, yearly, family, and single memberships. There are also tentative plans for a Village Christmas Party on Nov. 26th.

Employee Cell Phones

Heitzler, seconded by Heisler, made a motion to adopt a new plan from Verizon, with unlimited data and six phones for \$308 per month. The plan will allow for three smart phones (Wise, Crosby, Dynes), and three flip phones (Chief Elliott, Barnes, Fronk) to be used by village employees. The current US Cellular plan only allows for flip phones and technology has changed so that newer phones are needed.

Downtown Park/Police Building

This was tabled to the next meeting after further research is done by MSA Professional Services.

Video Gaming Receipts

Starting in October, receipts from the State of IL for video gaming, will be deposited into a new account (Gaming Receipts). This account is earmarked for special projects (streets, parks, etc.)-operating expenses of the village.

Miller Subdivision Recapturing Fee

Board members discussed the recapturing fee that was set when Leading Edge Development opened their new subdivision. The developer did not have money to supply the water needed for the subdivision so the board agreed to pay that cost with the stipulation that all costs incurred be divided by the number of lots and that number be added to the purchase cost of each lot and reimbursed to the village when the lot was purchased. Some residents have purchased lots that have not been built on. No money was recaptured by the village for those lots. It was decided that only lots that are purchased and need water hookup be charged the \$4400 recapturing fee.

Resident Request

A resident requested to plant a tree in the village easement by their property to replace a tree that had been taken down earlier. Board members decided that no trees may be planted on village easement.

Intergovernmental Agreement with IDNR

The agreement states that because IDNR has jurisdiction over property known as Hennepin Canal and the village owns contiguous property, the IDNR agrees, at its own expense, to operate and maintain a parking lot, gravel roadway, one gate, and approximately 300 feet of fence, in accordance with plans and specifications approved in writing by both parties. The agreement will remain in place for 5 years, ending May 31, 2022.

Adjourn to Executive Session

Sturtewagen, seconded by Heitzler, made a motion to adjourn to executive session for purpose of discussion of a possible new village position. Motion passed.

After Executive Session

Heisler, seconded by Sturtewagen, made a motion to create the position of deputy clerk. Motion passed. No plans have been made for the village clerk or treasurer to leave their positions. It is hoped that someone can be hired as a trainee for the village clerk position when it is vacant. That person may also learn the duties of the village treasurer, also not a vacant position at this time. Motion passed.

Adjournment

There being no further business, Sturtewagen, seconded by Rico, made a motion to adjourn. Motion passed.

Julie DeSplinter
Village Clerk